



**Town of Cheektowaga  
Assessor's Office  
3301 Broadway  
Cheektowaga, NY 14227  
716-686-3440**

RP-459-c

## **Disabled Persons Exemption Application Instructions**

The following information must be submitted to the Assessor's Office prior to **March 1<sup>st</sup>, 2017**:

1. Complete both sides and sign the enclosed RP-459-c application.
2. One Proof of Residency in the form of a driver's license; voter's registration card; auto registration or a current pay stub must accompany your application.
3. Award Letter from Social Security Administration, Railroad Retirement Board or the State Commission for the Blind and Visually Handicapped. Award Letter must state "Notice of Award".
4. Proof of your income earned in **2015** must accompany your application.
  - a. Federal Income Tax Return 1040 Form
  - b. All Schedules attached to your 1040 Form
  - c. Also see letter k below if applicable
  - d. If you do **not** file a tax return please provide the following:
    - i. Proof of non-filing from IRS for 1<sup>st</sup> time applicants (additional info available)
    - ii. End of year Social Security 1099 Statement
    - iii. Railroad Retirement 1099
    - iv. Veteran's Compensation Award Letter
    - v. Pension 1099
    - vi. Rental Income Receipts
    - vii. Wage W-2
    - viii. Interest Earned on Checking/Savings Accounts
    - ix. Return on Stocks/Bonds
    - x. Annuities 1099 or Annuity Statement outlining income earned
    - xi. The Interest/Dividends/Capital Gains earned on any **IRA**

**Please Note:** It is your responsibility to provide documentation showing the return on your investment. Interest/Dividends/Capital Gains are considered income whether a distribution was received or not. **Without documentation showing the amount earned the entire distribution will be considered income.**

**To be eligible for the program your gross income must be under \$32,400**

**The application and all applicable income must be turned into the Assessor's Office by March 1<sup>st</sup>, 2017 to be considered for the program!**