Town of Cheektowaga
Assessor's Office
3301 Broadway
Cheektowaga, NY 14227
716-686-3440

RP-467rnw

Low Income Senior Exemption Renewal Application Instructions

The following information must be submitted to the Assessor's Office prior to **March 1st, 2017**:

1. Complete both sides and sign the enclosed RP-467rnw application

2. Proof of your income earned in **2015** must accompany your application.
    a. Federal Income Tax Return 1040 Form
    b. All Schedules attached to your 1040 Form
    c. End of year Social Security 1099 Statement
    d. Railroad Retirement 1099
    e. Veteran's Compensation Award Letter
    f. Pension 1099
    g. Rental Income Receipts (if no Schedule E)
    h. Wage W-2
    i. Interest Earned on Checking/Savings Accounts
    j. Return on Stocks/Bonds
    k. Annuities 1099 or Annuity Statement outlining income earned
    l. The Interest/Dividends/Capital Gains earned on any **IRA**

Please Note: It is your responsibility to provide documentation showing the return on your investment. Interest/Dividends/Capital Gains are considered income whether a distribution was received or not. **Without documentation showing the amount earned the entire distribution will be considered income.**

Additional Information:

1. Separation/Divorce Papers – in order to discount any income from a spouse or owner.
2. Death Certificate – Additional discounts may be awarded by only counting the surviving spouses income. This cannot be done without a copy of the death certificate.

To be eligible for the program your gross income must be under $32,400

The application and all applicable income must be turned into the Assessor's Office by March 1st, 2017 to be considered for the program!