



TOWN of CHEEKTOWAGA

Permit Application for Commercial Construction Projects

____/____/20
Date of Application

Received By

Permit No.

APPLICANT to COMPLETE the PINK PORTION !

Applicant's Name

_____(____)_____
Daytime Phone No.

_____(____)_____
Cell Phone No.

Legal Address of Installation

Cheektowaga, NY 14____
email address @

Property Owner's Name

_____(____)_____
Daytime Phone No.

_____(____)_____
Cell Phone No.

Property Owner's Address

_____, ____
City State Zip code

email address @

PROJECT INFORMATION

Check all that apply to your project. Additional required information checklist located on reverse side.

- New Construction Addition Alteration Renovation
- Change of Occupancy other _____

Name of General Contractor: email address: @

General Contractor's Address: City State Zip code Phone No. (____)_____

Value of Construction: \$_____.00, Submission of a cost evaluation estimate/bid packet approved by owner/entity
(not including interior fixtures and finishes or plumbing being done under separate permit).

OWNER / AGENT'S CERTIFICATION

Under penalties of perjury I, _____ am the owner of record, or have the permission of the owner of record, to perform the work herein; and that I have examined this application and verify that all information listed upon it is correct and accurately reflects all construction work being performed by myself as owner, or by above noted general contracting company of which I am the owner, or agent for.

Signature: ____/____/20____
Date:

All associated electrical wiring and installation work is required to be inspected by one of the following:

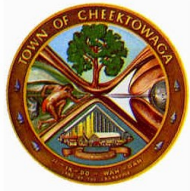
- Commonwealth Electrical Inspection Services, Inc. 716-207-0422 or 716-868-1062
- Atlantic Inland, 716-731-4748 • Niagara Frontier Inspection Agency, 716-276-1200

REQUIRED SUPPLEMENTAL INFORMATION PROVIDED

- Property Owner's / Developer's or Tenants Letter of Intent. (Tenant's name, number of employees, hours of operation and use of space to be included).
- 3 complete sets of construction plans. (**ARCHITECTURAL, STRUCTURAL, FIRE PROTECTION, and M.E.P.**) with NYS design Professional's wet seal and signature, and a digital copy of the construction documents/plans in a PDF format on a CD / flash drive.
- Civil Plans (3 complete sets) include: demolition and erosion control, site plans with details, grading and storm drainage plans with details, utility plan with details, photometric plan with cut sheets, and landscaping plan.
- Architect/Engineer's Affidavit of periodic inspections for buildings /additions of 10,000 sf or greater as per section 70-13 of the Cheektowaga Town Code.
- Design professionals code analysis, Plan review summary or checklist.
- Energy calculations.
- Completed C.A.S.E. documents for required special inspections as per section 1704 of the 2015 International Building Code as adopted by the State of New York .
- Subsurface investigation report (geotechnical study) and Seismic calculations.
- Town Engineer's Memorandum of Approval for SWPPP/Grading & Drainage plans. (Must submit separate set of civil plans to the Town Engineer for review and approval).
- Submission of an engineer's report to the Town Engineer for sewer loading of 2500 GPD or more and a downstream capacity analysis (DSCA).
- Town Board Resolution of Site Plan Approval (500 sf or larger).
- Zoning Board of Appeals Resolution of Approval for any required Variances if proposed building/addition will not meet property setback requirement per town zoning regulations.
- Provide evidence of property address change/creation through the Town Assessor's Office.
- Copy of sanitary sewer tap permit from Town of Cheektowaga or Erie County Sewer District 1 as applicable.
- Completed Tree Removal permit application and fee.
- Testing and verification of inflow and infiltration (I&I) into town maintained sanitary/storm sewer systems on all existing buildings including buildings proposed for demolition. Verification and inspection must be conducted by the Town Engineering and Plumbing Departments.
- Town Engineer's Memorandum of Approval for the proposed sewer loading of 2500 GPD or more and downstream capacity analysis (DSCA).
- Evidence of the builder's insurances on file with the Town of Cheektowaga. The following forms of insurance must be presented at time of permit application of be on file with the Office of Building Inspections:
NYS Workers Compensation Insurance (form C105.21, C105.2 or SI-12) and
NYS Disability Benefits (form C105.21, DB-120.1 or DB-155)

ADDITIONAL REQUIRED PERMITS APPLIED FOR

- Yes** **No** Plumbing permit applied for by a licensed plumber for all interior and exterior plumbing work.
- Yes** **No** Exterior site drainage permit applied for by a licensed site contractor or licensed plumber for all exterior plumbing work.
- Yes** **No** Fire Safety permit applied for fire sprinkler and fire alarm systems including shop drawings, calculations and installer's certification .
- Yes** **No** Demolition permit applied for all structures to be demolished, letter of a licensed plumber or licensed site contractor for exterior plumbing work. Submission of an asbestos survey and chain of custody for demolition or remodel of existing structures built prior to 1974.



TOWN of CHEEKTOWAGA

CONSTRUCTION SITE GUIDELINES

for all projects on private property within the Town of Cheektowaga

- ❖ Mobile equipment to work on site only between the hours of 7:00 A.M. and 7:00 P.M., Monday through Saturday. (Exception: hours extended if site or the portion under construction is a minimum of 1000 feet from any residence. In no case shall work continue past 9:00 P.M.)
- ❖ Power equipment to be used only between the hours of 7:00 A.M. and 7:00 P.M. Monday through Saturday. (Exception: hours extended where all work is within a fully enclosed building with no sound emanating beyond the building. (In no case shall the work continue past 11:00 P.M.)
- ❖ Dust control to be maintained at all times during construction. Methods to include water trucks and/or hose lines, calcium chloride, etc.
- ❖ Erosion control to be in place at all times during construction as approved by the NYSDEC and/or Town Engineer.
- ❖ Rodent control measures, including baiting and trapping, to be implemented as needed by a professional firm/individual under contract. Control to begin before the start of construction, if deemed necessary by the Town.
- ❖ Public roads to be cleaned at the end of each day or as needed by appropriate means, i.e. water truck, sweeper, etc.
- ❖ Sanitary facilities – Section 311 (porta-johns) – toilet facilities shall be provided for construction workers and such facilities shall be maintained in a sanitary condition. Construction worker toilet facilities of the non-sewer type shall conform to ANSI Z4.3. Facilities to be placed so as not to be a nuisance to any adjacent residences.
- ❖ Debris to be placed in dumpsters and the site checked at the end of each work day with all debris collected and placed in the dumpster.
- ❖ Secure the site, especially excavations, at the end of each workday to prevent access by children and others. Security shall be in the form of fencing, night watchman, boarding over, or any other means appropriate to prevent access.
- ❖ Noise and vibration must be minimized within close proximity to homes by the judicious selection of equipment and/or the prior establishment of intervening earthen berms.
- ❖ Any exterior lighting needed for security or special night work must be installed in such a manner to minimize nuisances to abutting properties. Use of lights with adjustable hoods or the use of glare shields must be utilized.