



TOWN of CHEEKTOWAGA

Permit Application for Residential New Construction Projects

____/____/20____
Date of Application

Received By

Permit No.

APPLICANT to COMPLETE the PINK PORTION !

Applicant's Name

_____(____)_____
Daytime Phone No.

_____(____)_____
Cell Phone No.

Legal Address of Installation

Cheektowaga, NY 14____ @_____
email address

Property Owner's Name

_____(____)_____
Daytime Phone No.

_____(____)_____
Cell Phone No.

Property Owner's Address

_____, ____
City State Zip code

email address @_____

PROJECT INFORMATION

Check all that apply to your project. Additional required information checklist located on reverse side.

- Single Family Dwelling Two Family Dwelling Manufactured Home
- One Story Two Story Three Story (sprinklered) Townhouse

Name of General Contractor:

email address: @_____

General Contractor's Address:

City State Zip code Phone No. (____)_____

Value of Construction: \$_____.00, Submission of a cost evaluation estimate/bid packet approved by owner/entity
(not including interior fixtures and finishes or plumbing being done under separate permit).

OWNER / AGENT'S CERTIFICATION

Under penalties of perjury I, _____ am the owner of record, or have the permission of the owner of record, to perform the work herein; and that I have examined this application and verify that all information listed upon it is correct and accurately reflects all construction work being performed by myself as owner, or by above noted general contracting company of which I am the owner, or agent for.

Signature:

_____/_____/20____
Date:

All associated electrical wiring and installation work is required to be inspected by one of the following:

- Commonwealth Electrical Inspection Services, Inc. 716-207-0422 or 716-868-1062
- Atlantic Inland, 716-731-4748 • Niagara Frontier Inspection Agency, 716-276-1200

PROVIDE THE REQUIRED SUPPLEMENTAL INFORMATION AS LISTED BELOW

- Completed Owners Authorization (**see reverse side**).
- Certificates of Insurances NY States Workers Compensation Insurance (form C105.2, or U26.3)
NY States Disability Benefits (form DB120.1) or waivers thereof.
- Written confirmation of licensed plumber.
- Approved sewer tap permit from the Town of Cheektowaga or
Erie County sewer district 1. 3789 Walden Avenue Lancaster, NY 14086 (716) 684-1234.

ADDITIONAL REQUIRED SUBMITTALS FOR CONSTRUCTED HOMES

- Copy of property survey showing location of the proposed construction on the property.
- Res-check Energy Calculations.
- Completed Tree Removal Permit Application.
- Curb Cut Permit.
- 2 Sets of Construction Plans.
- Grading/Plot Plan.
- Subsurface Investigation Report (soil study).
- NYS Design Professional's Code review analysis.

ADDITIONAL REQUIRED SUBMITTALS FOR MANUFACTURED HOMES

- Manufactured Home Park work authorization.
- Manufactured Home Contractor's certification.
- Invoice with homes serial number, model number, model year, floor size, description, floor plan, pier print.
- Stamped Plan with Pier Foundation, Strapping and Drainage Details.
- Copy of Manufacturer's Installation Instructions (print or pdf)
- Site Plan.



TOWN of CHEEKTOWAGA

CONSTRUCTION SITE GUIDELINES

for all projects on private property within the Town of Cheektowaga

- ❖ Mobile equipment to work on site only between the hours of 7:00 A.M. and 7:00 P.M., Monday through Saturday. (Exception: hours extended if site or the portion under construction is a minimum of 1000 feet from any residence. In no case shall work continue past 9:00 P.M.)
- ❖ Power equipment to be used only between the hours of 7:00 A.M. and 7:00 P.M. Monday through Saturday. (Exception: hours extended where all work is within a fully enclosed building with no sound emanating beyond the building. (In no case shall the work continue past 11:00 P.M.)
- ❖ Dust control to be maintained at all times during construction. Methods to include water trucks and/or hose lines, calcium chloride, etc.
- ❖ Erosion control to be in place at all times during construction as approved by the NYSDEC and/or Town Engineer.
- ❖ Rodent control measures, including baiting and trapping, to be implemented as needed by a professional firm/individual under contract. Control to begin before the start of construction, if deemed necessary by the Town.
- ❖ Public roads to be cleaned at the end of each day or as needed by appropriate means, i.e. water truck, sweeper, etc.
- ❖ Sanitary facilities – Section 311 (porta-johns) – toilet facilities shall be provided for construction workers and such facilities shall be maintained in a sanitary condition. Construction worker toilet facilities of the non-sewer type shall conform to ANSI Z4.3. Facilities to be placed so as not to be a nuisance to any adjacent residences.
- ❖ Debris to be placed in dumpsters and the site checked at the end of each work day with all debris collected and placed in the dumpster.
- ❖ Secure the site, especially excavations, at the end of each workday to prevent access by children and others. Security shall be in the form of fencing, night watchman, boarding over, or any other means appropriate to prevent access.
- ❖ Noise and vibration must be minimized within close proximity to homes by the judicious selection of equipment and/or the prior establishment of intervening earthen berms.
- ❖ Any exterior lighting needed for security or special night work must be installed in such a manner to minimize nuisances to abutting properties. Use of lights with adjustable hoods or the use of glare shields must be utilized.

Affidavit of Exemption to Show Specific Proof of Workers' Compensation Insurance Coverage for a 1, 2, 3 or 4 Family, Owner-occupied Residence

*****This form cannot be used to waive the workers' compensation rights or obligations of any party.*****

Under penalty of perjury, I certify that I am the owner of the 1, 2, 3 or 4 family, **owner-occupied** residence (including condominiums) listed on the building permit that I am applying for, and I am not required to show specific proof of workers' compensation insurance coverage for such residence because (please check the appropriate box):

- I am performing all the work for which the building permit was issued.
- I am not hiring, paying or compensating in any way, the individual(s) that is(are) performing all the work for which the building permit was issued or helping me perform such work.
- I have a homeowners insurance policy that is currently in effect and covers the property listed on the attached building permit AND am hiring or paying individuals a total of less than 40 hours per week (aggregate hours for all paid individuals on the jobsite) for which the building permit was issued.

I also agree to either:

- ◆ acquire appropriate workers' compensation coverage and provide appropriate proof of that coverage on forms approved by the Chair of the NYS Workers' Compensation Board to the government entity issuing the building permit if I need to hire or pay individuals a total of 40 hours or more per week (aggregate hours for all paid individuals on the jobsite) for work indicated on the building permit, or if appropriate, file a CE-200 exemption form; OR
- ◆ have the general contractor, performing the work on the 1, 2, 3 or 4 family, **owner-occupied** residence (including condominiums) listed on the building permit that I am applying for, provide appropriate proof of workers' compensation coverage or proof of exemption from that coverage on forms approved by the Chair of the NYS Workers' Compensation Board to the government entity issuing the building permit if the project takes a total of 40 hours or more per week (aggregate hours for all paid individuals on the jobsite) for work indicated on the building permit.

(Signature of Homeowner)

(Date Signed)

(Homeowner's Name Printed)

Home Telephone Number _____

Property Address that requires the building permit:

<p><i>Sworn to before me this _____ day of _____,</i></p> <p>_____ <i>(County Clerk or Notary Public)</i></p>

Once notarized, this BP-1 form serves as an exemption for both workers' compensation and disability benefits insurance coverage.

LAWS OF NEW YORK, 1998
CHAPTER 439

The **general municipal law is amended by adding a new section 125** to read as follows:

125. ISSUANCE OF BUILDING PERMITS. NO CITY, TOWN OR VILLAGE SHALL ISSUE A BUILDING PERMIT WITHOUT OBTAINING FROM THE PERMIT APPLICANT EITHER:

1. PROOF DULY SUBSCRIBED THAT WORKERS' COMPENSATION INSURANCE AND DISABILITY BENEFITS COVERAGE ISSUED BY AN INSURANCE CARRIER IN A FORM SATISFACTORY TO THE CHAIR OF THE WORKERS' COMPENSATION BOARD AS PROVIDED FOR IN SECTION FIFTY-SEVEN OF THE WORKERS' COMPENSATION LAW IS EFFECTIVE; OR

2. AN AFFIDAVIT THAT SUCH PERMIT APPLICANT HAS NOT ENGAGED AN EMPLOYER OR ANY EMPLOYEES AS THOSE TERMS ARE DEFINED IN SECTION TWO OF THE WORKERS' COMPENSATION LAW TO PERFORM WORK RELATING TO SUCH BUILDING PERMIT.

Implementing Section 125 of the General Municipal Law

1. General Contractors -- Business Owners and Certain Homeowners

For **businesses and certain homeowners listed as the general contractors on building permits**, proof that they are in compliance with Section 57 of the Workers' Compensation Law (WCL) is **ONE** of the following forms that indicate that they are:

- ◆ insured (C-105.2 or U-26.3),
- ◆ self-insured (SI-12), or
- ◆ are exempt (CE-200),

under the mandatory coverage provisions of the WCL. Any residence that is not a **1, 2, 3 or 4 Family, Owner-occupied Residence** is considered a business (income or potential income property) and must prove compliance by filing one of the above forms.

2. Owner-occupied Residences

For homeowners of a **1, 2, 3 or 4 Family, Owner-occupied Residence**, proof of their exemption from the mandatory coverage provisions of the Workers' Compensation Law when applying for a building permit is to file form BP-1.

- ◆ Form BP-1 shall be filed if the homeowner of a **1, 2, 3 or 4 Family, Owner-occupied Residence** is listed as the general contractor on the building permit, and the homeowner:
 - ◇ is performing all the work for which the building permit was issued him/herself,
 - ◇ is not hiring, paying or compensating in any way, the individual(s) that is(are) performing all the work for which the building permit was issued or helping the homeowner perform such work, or
 - ◇ has a homeowner's insurance policy that is currently in effect and covers the property for which the building permit was issued AND the homeowner is hiring or paying individuals a total of less than 40 hours per week (aggregate hours for all paid individuals on the jobsite) for the work for which the building permit was issued.
- ◆ If the homeowner of a **1, 2, 3 or 4 Family, Owner-occupied Residence** is hiring or paying individuals a total of **40 hours or MORE** in any week (aggregate hours for all paid individuals on the jobsite) for the work for which the building permit was issued, then the homeowner may not file the "Affidavit of Exemption" form, BP-1(11/04), but shall either:
 - ◇ acquire appropriate workers' compensation coverage and provide appropriate proof of that coverage on forms approved by the Chair of the NYS Workers' Compensation Board to the government entity issuing the building permit (the C-105.2 or U-26.3 form), OR
 - ◇ have the general contractor, (performing the work on the 1, 2, 3 or 4 family, **owner-occupied** residence (including condominiums) listed on the building permit) provide appropriate proof of workers' compensation coverage, or proof of exemption from that coverage on forms approved by the Chair of the NYS Workers' Compensation Board to the government entity issuing the building permit.