

PLEASE POST

#2023-92

JOB OPENING

TITLE: **SUPERINTENDENT – WASTEWATER PUMP STATION**
Provisional/Permanent

DEPARTMENT: Main Pump

SALARY: Pursuant to the TCSU Bargaining Agreement

SHIFT: Tuesday through Saturday, 7:00 am – 3:00 pm

DATE: December 6, 2023

DISTINGUISHING FEATURES OF THE CLASS

The work involves supervising the operation and maintenance of a municipal wastewater pump station. The incumbent is responsible for all related functions including laboratory and computer. Under direction of the Municipal Engineer, supervision is exercised over pump station operators and maintenance workers. Does related work as required.

TYPICAL WORK ACTIVITIES

Directs the overall administration, operation and maintenance of the Main Pump Station. Has complete authority over all pump station functions and personnel. Inspects the plant daily to determine the efficiency of the plant operation and maintenance. Prepares work schedules and initiates operational changes and repair operations. Responsible for the staffing of the Pump Station on a continuous 24 hour, 7 days a week operation.

Works with the computer, adjusting parameters, formatting new data – login disks, etc. Must be able to take over for the process controller and instruct the shift operators in the proper method of control of the facility in the event that the computer was out of service;

Maintains responsibility for the laboratory facility, including various processes and common chemical calculations (stoichiometry) and prepares various laboratory test solutions, reagents, standards, etc.

Performs all required or common used test and protocols including the normal values for these commonly performed tests. In charge of all sampling, analysis, preparation and/or storage. Will be instrumental in any efforts needed in order to obtain NYSDEC certification;

Submits all forms and paperwork to be filed with the municipality, the Buffalo Sewer Authority and all governmental agencies as necessary;

Instructs new employees and direct maintenance operations by staff or outside consultants and contractors;

Supervises the operation of the controls and record keeping equipment at the Plant No. 3 site. Must attend to any problems associated with proper operation of this facility.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERFORMANCE CHARACTERISTICS

Thorough knowledge of the practices used and the equipment required in the operation and maintenance of a municipal wastewater pump station; good knowledge of Federal and State regulations and laws; ability to supervise effectively the operation and repair of pumps, valves and related mechanical and electrical equipment; ability to work with computerized operations; ability to supervise and participate in the laboratory operations of a pump station; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS

Graduation from high school or possession of a high school equivalency diploma and four (4) years of supervisory experience in the operation and maintenance of a wastewater pump station or wastewater treatment plant.

NOTE: Variable part-time and/or volunteer experience will be pro-rated toward meeting full-time experience requirements.

THIS NOTICE IS POSTED IN COMPLIANCE WITH THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWN OF CHEEKTOWAGA AND THE TOWN OF CHEEKTOWAGA SUPERVISORY UNIT AND SHALL REMAIN

POSTED FOR A PERIOD OF EIGHT (8) WORKING DAYS. PLEASE SUBMIT AN ORIGINAL BID APPLICATION ADDRESSED TO THE PERSONNEL DEPARTMENT, A COPY OF SAME TO THE PRESIDENT OF THE TOWN OF CHEEKTOWAGA SUPERVISORY UNIT (Mark Christel), AND TO THE SUPERINTENDENT – WASTEWATER PUMP STATION (Jon Nichy).