

**PLEASE POST**

**#2024-40**

**JOB OPENING**

**TITLE:** PARK MAINTENANCE WORKER I (Non-Competitive/Temporary)  
**DEPARTMENT:** Facilities (Parks Division)  
**WAGES:** Pursuant to the TCEA Bargaining Agreement  
**SHIFT:** Summer Schedule – Town Park, Saturday through Wednesday, 3:00 pm – 11:00 pm  
Winter Schedule – Town Park, Saturday through Wednesday, 3:00 pm – 11:00 pm  
**DATE:** May 30, 2024

TYPICAL WORK ACTIVITIES

Assists with the maintenance and repair of park roads, walks, buildings, water systems, drains and grading;  
Paints and repairs benches and tables;  
Mixes cement and mortars for fireplaces and walks;  
Assists with the removal, storing, and placing of park benches, tables, playground equipment and building supplies;  
Maintains the park grounds and buildings free from rubbish and trash;  
Removes and disposes of garbage;  
Tends to sanitation activities;  
Cuts grass and removes snow by hand operation or machine;  
Plants and trims trees;  
Tends to landscaping, flowerbeds and nursery projects;  
Prepares and delivers wood to various shelters and fireplaces by cutting, chopping or operating saws;  
Performs guard and watch man duties for the park protection and safety to the public;  
Patrols and inspects park fireplaces;  
Directs traffic and parking;  
Oversees the conduct of persons in buildings and on recreational equipment;  
Operates truck or other units of park motor equipment and performs general maintenance work on park equipment;  
Operates sawmill equipment;  
Operates crew van;  
Plans, trims and prunes trees;  
Assists in payroll and other clerical duties;

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS

Working knowledge of buildings and grounds maintenance procedures and equipment; ability to perform variety of unskilled maintenance and repair tasks; ability to perform heavy laboring tasks and work in adverse weather conditions; ability to understand and follow both oral and written instructions; industry; dependability; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS

None.

**SPECIAL REQUIREMENT:** Possession of a valid New York State Commercial Driver's License (CDL) appropriate for class of vehicle operated.

**NOTE:** Verifiable part-time and/or volunteer experience will be pro-rated toward meeting full-time requirements.

**THIS NOTICE IS POSTED IN COMPLIANCE WITH THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWN OF CHEEKTOWAGA AND THE TOWN OF CHEEKTOWAGA EMPLOYEES ASSOCIATION AND SHALL REMAIN POSTED FOR A PERIOD OF EIGHT (8) WORKING DAYS. PLEASE SUBMIT AN ORIGINAL BID APPLICATION ADDRESSED TO THE PERSONNEL DEPARTMENT, A COPY OF SAME TO THE GENERAL CREW CHIEF OF THE FACILITIES DEPARTMENT (John Ciesielski), AND TO THE PRESIDENT OF THE TOWN OF CHEEKTOWAGA EMPLOYEES ASSOCIATION (Greg Magnuszewski).**