

**PLEASE POST**

**#2024-57**

**JOB OPENING**

**TITLE:** MAINTENANCE WORKER (Non-Competitive/Permanent)  
**DEPARTMENT:** Facilities Department (Building and Plumbing Division)  
**WAGES:** Pursuant to the TCEA Bargaining Agreement  
**SHIFT:** Monday through Friday, 7:00 am – 3:00 pm  
**DATE:** June 21, 2024

**TYPICAL WORK ACTIVITIES**

Performs miscellaneous repair jobs such as putting window panes, adjusting window frames, hanging doors, installing and repairing door checks;  
Performs simple carpentry work such as installing and repairing cabinets, benches, shelves, desks, chairs;  
Performs simple electrical and plumbing installations and repair including repairing electrical fixtures, installing outlets, clearing stopped-up drains; installing water pipes and fixtures;  
Lays asphalt or cork tile, installs partitions, performs miscellaneous inside and outside painting, refinishes furniture, etc.;  
Cuts and fits pipes, installs new washers on faucets, locates and unplugs stoppage in plumbing;  
Repairs and maintains heating, plumbing and water lines;  
Assists in the installation, maintenance and repair of traffic signal equipment.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS**

Good knowledge of the tools, techniques and terminology used in carpentry, plumbing, steam fitting, electrical and general mechanical trades work; good knowledge of the accident and safety precautions of some of the above-named trades; ability to use the tools of and make minor repairs in one or more of the above mentioned trades; ability to learn new work quickly; ability to work effectively individually or as part of a team; ability to follow written instructions or oral assignments of supervisors, initiative and resourcefulness in undertaking and completing assigned work; industriousness; physical strength and agility; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS**

- A. Graduation from a standard senior high or vocational school and one (1) year of full-time paid experience as a helper in one (1) or more of the skilled trades; OR
- B. Completion of elementary school education and five (5) years of experience as a helper in one (1) or more of the skilled trades; OR
- C. An equivalent combination of training and experience.

Note: Verifiable part-time and/or volunteer experience will be pro-rated toward meeting full-time experience requirements.

**THIS NOTICE IS POSTED IN COMPLIANCE WITH THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWN OF CHEEKTOWAGA AND THE TOWN OF CHEEKTOWAGA EMPLOYEES ASSOCIATION AND SHALL REMAIN POSTED FOR A PERIOD OF EIGHT (8) WORKING DAYS. PLEASE SUBMIT AN ORIGINAL BID APPLICATION ADDRESSED TO THE PERSONNEL DEPARTMENT, A COPY OF SAME TO THE FACILITIES DEPARTMENT GENERAL CREW CHIEF (John Ciesielski) AND TO THE PRESIDENT OF THE TOWN OF CHEEKTOWAGA EMPLOYEES ASSOCIATION (Greg Magnuszewski).**