

PLEASE POST

#2025-20

JOB OPENING

TITLE: PARK MAINTENANCE WORKER I (Labor/Permanent)
DEPARTMENT: Facilities (Parks Division)
WAGES: Pursuant to the TCEA Bargaining Agreement
SHIFT: Summer Schedule – Town Park Garage – Monday through Friday, 7:00 am – 3:00 pm
Winter Schedule – Town Park Garage – Sunday through Thursday, 7:00 pm – 3:00 pm
DATE: January 22, 2025

TYPICAL WORK ACTIVITIES

Assists with the maintenance and repair of park roads, walks, buildings, water systems, drains and grading;
Paints and repairs benches and tables;
Mixes cement and mortars for fireplaces and walks;
Assists with the removal, storing, and placing of park benches, tables, playground equipment and building supplies;
Maintains the park grounds and buildings free from rubbish and trash;
Removes and disposes of garbage;
Tends to sanitation activities;
Cuts grass and removes snow by hand operation or machine;
Plants and trims trees;
Tends to landscaping, flowerbeds and nursery projects;
Prepares and delivers wood to various shelters and fireplaces by cutting, chopping or operating saws;
Performs guard and watch man duties for the park protection and safety to the public;
Patrols and inspects park fireplaces;
Directs traffic and parking;
Oversees the conduct of persons in buildings and on recreational equipment;
Operates truck or other units of park motor equipment and performs general maintenance work on park equipment;
Operates sawmill equipment;
Operates crew van;
Plans, trims and prunes trees;
Assists in payroll and other clerical duties;

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS

Working knowledge of buildings and grounds maintenance procedures and equipment; ability to perform variety of unskilled maintenance and repair tasks; ability to perform heavy laboring tasks and work in adverse weather conditions; ability to understand and follow both oral and written instructions; industry; dependability; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS

None.

NOTE: Verifiable part-time and/or volunteer experience will be pro-rated toward meeting full-time requirements.

THIS NOTICE IS POSTED IN COMPLIANCE WITH THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWN OF CHEEKTOWAGA AND THE TOWN OF CHEEKTOWAGA EMPLOYEES ASSOCIATION AND SHALL REMAIN POSTED FOR A PERIOD OF EIGHT (8) WORKING DAYS. PLEASE SUBMIT AN ORIGINAL BID APPLICATION ADDRESSED TO THE PERSONNEL DEPARTMENT, A COPY OF SAME TO THE GENERAL CREW CHIEF OF THE FACILITIES DEPARTMENT (John Ciesielski), AND TO THE PRESIDENT OF THE TOWN OF CHEEKTOWAGA EMPLOYEES ASSOCIATION (Greg Magnuszewski).