



Town of Cheektowaga

3301 Broadway
Cheektowaga, NY 14227

Meeting: 02/24/26 05:30 PM

ADOPTED

Sponsors: Councilmember Lewis, Councilmember Bakowski

RESOLUTION 2026-134

Designation of Records Access Officers (Griebner/Geelan)

WHEREAS, by resolution dated April 6, 1981, the Cheektowaga Town Board adopted Rules and Regulations setting forth procedures for the public inspection and copying of records pursuant to the Freedom of Information Law ("FOIL"), and

WHEREAS, pursuant to said resolution, the Town Clerk was appointed Records Access Officer for the Town of Cheektowaga; AND

WHEREAS, the Town of Cheektowaga's "Director of Information Technology and Records Management" manages and stores records for the Town of Cheektowaga and this individual is also responsible for coordinating requests for Town records, AND

WHEREAS, the Town of Cheektowaga employs an individual known as Lieutenant of Records also manages records for the Town of Cheektowaga Police Department and this individual is also responsible for coordinating requests for Town records; AND

WHEREAS, a Records Access Officer is responsible for complying with the requirements of records access and the Freedom of Information Law; AND THEREFORE BE IT

RESOLVED, this Town Board desires to designate the Town Clerk, the Director of Information Technology and Records Management, and the Lieutenant of Records as Records Access Officers for the Town of Cheektowaga.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tiffany Lewis, Councilmember
SECONDER:	Barbara Bakowski, Councilmember
AYES:	Nowak, Bakowski, Elderkin, Lewis, Nowicki, Pilarski
EXCUSED:	Vernon Thompson

State Of New York
Erie County
Office Of The Clerk Of The
Town of Cheektowaga

(Seal)

ss:

This is to certify that I, *Kimberly Burst*, Clerk of the *Town of Cheektowaga*, in the said *County of Erie*, have compared the foregoing copy of resolution with the original resolution now on file at this office, and which was passed by the Town Board of the *Town of Cheektowaga*.

in said *County of Erie*, on Tuesday, February, 24, 2026, and that the same is a correct and true transcript of such original resolution and the whole thereof.

In Witness Whereof, I have hereunto set my hand and affixed the seal of said Town on Friday, March, 6, 2026.

CLERK OF THE TOWN BOARD, TOWN OF CHEEKTOWAGA, NY